

Indoor Facilities Safety Report

SITE NAME: _____

Inspection date: _____ Time: _____ Inspected by: _____

INSPECT FOR:	MEETS SAFE STANDARDS		COMMENT/FOLLOW UP ACTION
	YES	NO	
GYMNASIUM SPACE • free of “stored” furniture/boxes/equipment along perimeter walls and corners			
FLOORS • clean and dry			
• provide for safe foot traction; free from cracks or tears			
• clear of objects which may cause tripping/slipping			
• floor sockets covered and flush with floor			
• floor plates secure in floor, hooks and plates in good condition and flush with floor			
ENTRANCES/EXITS • free of obstructions			
• no door knobs, protruding handles on gym side of door			
• doors open away from gym area			
• exit lights/signs working			
• area near doors well lit			

Indoor Facilities Safety Report (continued)

INSPECT FOR:	MEETS SAFE STANDARDS		COMMENT/FOLLOW UP ACTION
	YES	NO	
STAIRS			
• clear of obstacles			
• stair treads in good condition			
• railings secure			
• treads and railings free of protruding nails, cracks or splinters			
CEILING			
• tiles and meshings on lights secure			
WALLS			
• all outlets, switches, registers, etc. flush with wall surface			
• free of protruding hooks, nails, etc.			
BASKETBALL BACKSTOP			
• backboards in good condition			
• cable and attachments from backboard to wall secure			
• rims secure and straight			
• Velcro strips on walls behind backboards in good condition to hold mats			
• winch not located directly below a wall mounted backboard			
CHINNING BARS			
• securely attached to wall			
• adjustable parts in good condition			
PEG BOARDS			
• securely attached to wall			
• peg holes and pegs in good condition			

Indoor Facilities Safety Report (continued)

INSPECT FOR:	MEETS SAFE STANDARDS		COMMENT/FOLLOW UP ACTION
	YES	NO	
STORAGE ROOM			
• floor clean			
• center area clear of equipment			
• equipment stored on designated shelves			
• volleyball poles secured to wall when stored standing up (to prevent falling)			
EMERGENCY EQUIPMENT			
• first aid kit fully stocked and accessible			
• emergency numbers posted			
• access to phone/office via P.A. system			
IMMOVABLE OBSTRUCTIONS			
• stages, water fountains, etc. padded and/or removed from play area			
• a “stop” line established with pylons			
BENCHES			
• top and supports free from cracks and splinters			
• bolts and screws secure			
OTHER			