

	Lloydminster Catholic School Division – Administrative Procedures	
	AP 146 – Use of Personal Electronic Devices PEDS	
Related LCSDF AP's	AP 350 – Student Conduct AP 352 – Student Discipline	
Form(s)		
References:	<i>The Education Act, 1995</i> sections 85, 87, 175, 231	
Received by the Board: December, 2020		Update: December, 2020

Background

The Division recognizes the openness to new and future technologies, and their educated use to create constructive and positive opportunities to enhance the instructional process. Further, regulated use of some personal electronic devices in the school and community may contribute to the safety and security of students and staff. However, unregulated use of such devices may: pose a risk to personal safety; disrupt instruction; invade personal privacy; and, may compromise academic integrity.

Personal electronic devices include all technologies that are fully owned by the user and are brought to the school for personal use in their capacity as a student or as an employee. These devices may include but are not limited to: laptop computer, tablet, or smart phone.

Procedures

Personal Electronic Devices (PEDs) may be operated during regularly scheduled instructional time with teacher authorization.

- 1.1 PEDs may only be operated by the user during school events with the permission of the classroom teacher.
- 1.2 Teachers shall set and monitor procedures for the use of PED's during instructional time.
- 1.3 PEDs shall remain in silent mode during instructional and school sponsored activities.
- 1.4 PEDs shall not be easily accessible, handled, or used in test or examination settings unless students have been given prior permission to do so by the teacher administering the test or exam.
- 1.5 PEDs shall not be used in settings such as change rooms, washrooms, private counseling rooms, that have the potential to violate a person's reasonable expectation of privacy.
- 1.6 Students who bring PEDs to the school are expected to comply with all parts of Administrative Procedure 350 – Student Conduct. Students who consistently refuse to comply with the Division's procedures for use of PEDs in the school setting may be subject to disciplinary measures detailed in the school's rules, as well as the steps outlined in Administrative Procedure 352 – Student Discipline.

- 1.7 PEDs are valuable electronic devices. The security and storage of these items is the sole responsibility of the owner/user. The Division assumes no responsibility or liability for the safety, security, loss, repair or replacement of PEDs.