

Lloydminster Roman Catholic Separate School Division No.89



Board of Education Meeting Agenda

7:00 p.m. October 22, 2025

Prayer: Ms. Andrea Zerr

Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.

1) Call to Order

** Review of Board Meeting Norms

2) Adoption of Agenda

3) Adoption of Minutes

a) September 24, 2025, Board Meeting Minutes

Board Discussion / Directions:

4) Board / Director Relations

a) Business Arising from the Minutes

5) Accountability to Community

- a) *LCSD Communications*
- b) *Sandy Beach Community Camp, Inc.*
- c) *SSBA Board Chairs Council Meeting*
- d) *SCSBA AGM & Convention*
- e) *LCSD Christmas Theme*
- f) *ACSTA Pre-AGM Resolutions Package 2025*

6) Accountability to Provincial Government

a) *Year End Reserve Allocations*

Administrative Items:

7) Organizational Management

- a) *Administrative Procedures*
- b) *Turf Field Update*

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8) Personnel Management
a) Personnel Report

9) Information Items

10) Correspondence
a) St. Joseph Elementary School Relocatable Blessing and Grand Opening

11) Identification of Emergent Items:

12) Closing Prayer

13) Adjournment

November Prayer: Mrs. Laurie Makichuk

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, October 22, 2025

TIME AND PLACE: The meeting commenced at 7:00 p.m. in the Board Room.

ATTENDANCE: Mrs. Paula Scott (Chair)
Mrs. Michelle Rusteika
Ms. Andrea Zerr
Ms. Carleen Weinkauff (Virtual)
Mr. Jarett Fischer
Mrs. Laurie Makichuk
Mrs. Kate Carnell

Ms. Glenda Kary, Director of Education
Mrs. Melanie Stelmaschuk, Chief Financial Officer
Mr. Vince Orioux, Superintendent of Education
Mrs. Andrea Fallscheer, Superintendent of Learning

Prayer led by Ms. Andrea Zerr.

25/10/22-01 Mrs. Kate Carnell moved that the Board of Education adopt
Agenda the agenda, as presented.

CARRIED

25/10/22-02 Mrs. Laurie Makichuk moved that the Board of Education approve the
September 24, 2025 September 24, 2025 Board Meeting minutes, as amended.
Minutes

CARRIED

25/10/22-03 Mr. Jarett Fischer moved that the Board of Education provides
Sandy Beach the Sandy Beach Community Camp two large capacity school
Community buses at no charge providing that Sandy Beach Community Camp
Camp purchase the permits for two weeks in July 2026 and pay their
own fuel costs.

CARRIED

25/10/22-04 Mrs. Kate Carnell moved that the Board of Education approve a net
Capital increase to Capital Maintenance and Renewal by \$84,333.
Maintenance &
Renewal Reserve

CARRIED



25/10/22-05
Province of
Alberta Grants
Reserve

Ms. Andrea Zerr moved that the Board of Education approve a net increase to the Province of Alberta Grants reserve by \$71,993.

CARRIED

25/10/22-06
Artificial Field
Turf Replacement

Mr. Jarett Fischer moved that the Board of Education approve to set up a net amount of \$704,709 for the Artificial Field Turf Replacement reserve.

CARRIED

25/10/22-07
School Generated
Funds

Mrs. Michelle Rusteika moved that the Board of Education approve a net reduction to School Generated Funds by (\$72,587).

CARRIED

25/10/22-08
Mental Health
Capacity Building
Reserve

Mrs. Laurie Makichuk moved that the Board of Education approve a net reduction to Mental Health Capacity Building reserve by (\$11,967).

CARRIED

25/10/22-09
School Community
Council Reserve

Ms. Carleen Weinkauff moved that the Board of Education approve a net reduction to School Community Council reserve by (\$8,955).

CARRIED

25/10/22-10
PMR

Mrs. Kate Carnell moved that the Board of Education approve a net increase to PMR maintenance project allocations by \$142,500.

CARRIED

25/10/22-11
Teacher Innovation
and Support Fund

Ms. Andrea Zerr moved that the Board of Education approve a net increase to the Teacher Innovation and Support Fund by \$2,147.

CARRIED

25/10/22-12
Unexpended School
Budgets

Mr. Jarett Fischer moved that the Board of Education approve a net reduction to Unexpended School Budgets by (\$4,400.)

CARRIED

25/10/22-13
Community School
Programming

Mrs. Michelle Rusteika moved that the Board of Education approve a net increase to Community School Programming in the amount of \$35,328.

CARRIED



25/10/22-14
Grounds/Parking
Lot

Mrs. Laurie Makichuk moved that the Board of Education approve a net reduction to the Grounds/Parking Lot in the amount of (\$300,000).

CARRIED

25/10/22-15
Surveillance
Replacement

Ms. Carleen Weinkauff moved that the Board of Education approve a net reduction to the Surveillance Replacement in the amount of (\$100,000).

CARRIED

25/10/22-16
Track
Development

Mrs. Kate Carnell moved that the Board of Education approve a net reduction to the Track Development in the amount of (\$168,321).

CARRIED

25/10/22-17
Information
Technology
Resource
Contingency

Ms. Andrea Zerr moved that the Board of Education approve a net increase to the Information Technology Resource Contingency by \$1,571.

CARRIED

25/10/22-18
Technology
Replacement
Reserve

Mr. Jarett Fischer moved that the Board of Education approve a net reduction to the Technology Replacement reserve by (\$125,000).

CARRIED

25/10/22-19
Bus Fleet
Expansion Reserve

Mrs. Michelle Rusteika moved that the Board of Education approve a net reduction to the Bus Fleet Expansion reserve by (\$400,000).

CARRIED

25/10/22-20
Other Vehicle
Reserve

Mrs. Laurie Makichuk moved that the Board of Education approve a net reduction to the Other Vehicle reserve by (\$113,705).

CARRIED

25/10/22-21
Closed Session

Ms. Andrea Zerr moved that the Board meeting move to a closed session at 7:55 p.m.

CARRIED

25/10/22-22
Reconvene

Mrs. Kate Carnell moved that the Board meeting move out of closed session at 8:31p.m.

CARRIED




Ms. Andrea Zerr led the closing prayer.

25/10/22-23
Adjournment

Mr. Jarett Fischer moved that the Board meeting adjourn at
8:33 p.m.

CARRIED



Paula Scott
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA
Chief Financial Officer

November 26, 2025
Date