

## Lloydminster Roman Catholic Separate School Division No.89



### Board of Education Meeting Agenda

7:00 p.m. January 26, 2022

Prayer: Mrs. Kate Carnell

*Lloydminster Catholic School Division will nurture the spiritual, intellectual, social, and physical development of each student in a faith-centered community.*

7:00 to 8:00 p.m. - Meeting with Garth Rowsell, MLA

1) Call to Order

\*\* Review of Board Meeting Norms

2) Adoption of Agenda

3) Adoption of Minutes

a) December 15, 2021 Board Meeting Minutes

***Board Discussion / Directions:***

4) *Board / Director Relations*

a) *Business Arising from the Minutes*

5) Accountability to Community

a) *Kary's Communications*

b) HRHS Expansion Construction of Mechanics and Biomechanics Labs

c) Disposal of Public Records

d) *SCSBA Board Chairs Meeting*

e) Awards

6) Accountability to Provincial Government

a) French Immersion Recommendation of Designation

b) 2022-2023 School Year Calendar

c) Capital Request 2023-2024

d) HRHS Expansion Saskatchewan Signage Options

e) Ratification of HRHS Trade Package #3 Mechanical and Electrical Approval

f) Enhancements to Construction

7) Faith Leadership

a) *Religious Education Congress*

- 8) Fiscal Accountability
  - a) 1st Quarter Interim Financial Report

*Administration:*

- 9) Organizational Management
  - a) Administrative Procedures

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- 10) Personnel Management
    - a) Personnel Report

11) Information Items

- 12) Correspondence
  - a) Saskatchewan Ministry Tender Package #4 Interiors and Sitework Approval
  - b) Carla Beck, MLA Office of the Official Opposition, Saskatchewan Legislative Assembly

13) Identification of Emergent Items

14) Closing Prayer

15) Adjournment

**February Prayer: Mr. Winson Avara**

LLOYDMINSTER R.C.S.S.D. #89

MINUTES OF THE REGULAR BOARD MEETING

Wednesday, January 26, 2022

**TIME AND PLACE:** The meeting commenced at 7:00 p.m. Board Room, via zoom.

**ATTENDANCE:** Mrs. Paula Scott (Chair)  
Mrs. Michelle Rusteika  
Ms. Andrea Zerr  
Mr. Cal Fendelet  
Mrs. Kate Carnell  
Mrs. Laurie Makichuk  
Mr. Winson Avara

Mr. Nigel McCarthy, Director of Education  
Ms. Glenda Kary, Deputy Director of Education  
Mrs. Melanie Stelmaschuk, Chief Financial Officer  
Mr. Kevin Kusch, Deputy Director of Learning

The Board of Trustees and Senior Management attended the meeting virtually.

Prayer led by Mrs. Kate Carnell.

Meeting with Garth Rowsell, MLA

**22/01/26-01** Mrs. Laurie Makichuk moved that the Board of Education adopt  
**Agenda** the agenda, as presented.

**CARRIED**

**22/01/26-02** Ms. Andrea Zerr moved that the Board of Education approve  
**December 15, 2021** December 15, 2021 Board Meeting minutes, as presented.  
**Minutes**

**CARRIED**

**22/01/26-03** Mrs. Kate Carnell moved that the Board of Education approve  
**Disposal of** the disposal of Public Records, as presented.  
**Public Records**

**CARRIED**

**22/01/26-04** Mrs. Laurie Makichuk moved that the Board of Education approve  
**French Immersion** the 2022-2023 French Immersion Recommendation of  
**Recommendation** Designation, as presented.  
**of Designation**

**CARRIED**



**22/01/26-05  
2022-2023  
School Year  
Calendar**

Ms. Andrea Zerr moved that the Board of Education approve the two options for the 2022-2023 School Year calendar, as presented pending a decision from the Government of Saskatchewan on the status of Truth and Reconciliation Day September 30, 2022.

**CARRIED**

**22/01/26-06  
Christmas  
Closure**

Mrs. Michelle Rusteika moved that the Board of Education approve the Christmas Office closure December 27 through to December 30, 2022, for Central Office Staff.

**CARRIED**

**22/01/26-07  
Summer  
Closure**

Mr. Winson Avara moved that the Board of Education approve the Summer Division Office closure from July 17 to July 28, 2023.

**CARRIED**

**22/01/26-08  
Captial Project  
Request  
2023-2024**

Mrs. Kate Carnell moved that the Board of Education approve the Capital Project application request 2023-2024 for Holy Rosary High School Resource Library and Gymnasium, as presented.

**CARRIED**

**22/01/26-09  
HRHS Expansion  
Saskatchewan  
Signage Options**

Ms. Andrea Zerr moved that the Board of Education approve signage in principle pending further discussions between the Province of Saskatchewan and the Province of Alberta.

**CARRIED**

**22/01/26-10  
Ratification  
HRHS Trade  
Package #3  
Mechancial and  
Electrical**

Mrs. Michelle Rusteika moved that the Board of Education ratify a resolution via electronic motion on January 12, 2022, to approve Trade Package #3 Mechanical and Electrical \$2,435,508 as approved by the Ministry of SaskBuilds and Procurement.

**CARRIED**

**22/01/26-11  
Enhancements to  
Construction**

Mr. Cal Fendelet moved that the Board of Education approve the priority for bringing options back into the project up to the total value of the savings that have been generated after Trade Package #4 is priced. The priority order being:

- |                             |                               |
|-----------------------------|-------------------------------|
| 1. PAA internal development | \$120,000                     |
| 2. Boiler Upgrade           | \$277,900 (already in budget) |
| 3. LVT Flooring             | \$41,979                      |
| 4. Fume Hoods               | \$20,000                      |

5. Lockers \$85,000  
6. Blinds \$58,613

**CARRIED**

**22/01/26-12  
Boiler Upgrade**

Mr. Winson Avara moved that the Board of Education approve the Boiler Upgrade at \$277,900 before the Tender Package #4 has closed on February 9, 2022.

**CARRIED**

**22/01/26-13  
1<sup>st</sup> Quarter Interim  
Financial Report**

Mrs. Kate Carnell moved that the Board of Education adopt the 1<sup>st</sup> Quarter Interim Financial report, as presented.

**CARRIED**

**22/01/26-14  
Closed Session**

Mrs. Michelle Rusteika moved that the Board meeting move to a closed session at 8:55 p.m.

**CARRIED**

**22/01/26-15  
Reconvene**

Mrs. Kate Carnell moved that the Board meeting move out of closed session at 9:35 p.m.

**CARRIED**

Mrs. Kate Carnell led the closing prayer.

**22/01/26-16  
Adjournment**

Mr. Winson Avara moved that the Board meeting adjourn at 9:36 p.m.

**CARRIED**



Paula Scott  
Chairperson of the Board



Melanie Stelmaschuk, CPA, CA  
Chief Financial Officer

February 16, 2022

Date