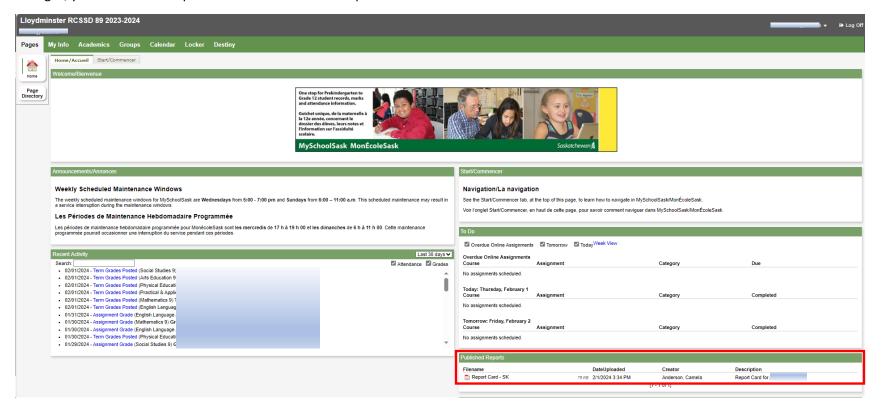
## **MSS Student Portal – Viewing Report Cards**

At the end of each reporting term, report cards will be published to the student portal in PDF format. When this occurs, you will receive an email from production@pd.myschoolsask.com or noreply@follettlearning.com informing you that your report card is ready to view in the portal.

In Pages, you will find the report card in the Published Reports area.



Click on the Report Card – SK link under the Filename column. The document will download, and you can open it from there.

Should you require a copy of the report card for any reason (e.g.: post-secondary applications, scholarship applications, immigration purposes), save the PDF to your device for future accessibility. Published report cards are visible in the portal for a limited time and the end date will be referenced in the notification email you receive when the publish occurs.